YARPOLE GROUP PARISH COUNCIL

Croft with Yarpole and Lucton

Councillors are summoned to attend the scheduled meeting of the Parish Council on **Tuesday 6 September 2022** 7.30pm at the Parish Hall.

The press and public are welcome to attend.

AGENDA

1. **To receive apologies for absence**.
2. To receive declarations of interest and written requests for dispensations.
3. **Public Participation** (limited **to 20 minutes / 5 minutes per speaker)**
   3.1. Report from Ward Councillor Sebastian Bowen.
   3.2. Views of residents on Parish matters.
4. **To consider and agree minutes** of the Scheduled meeting of the Parish Council held on 5 July 2022.
5. **Planning. To receive and agree comments on application to be determined by Herefordshire Council:** P222722/K - Works to Trees in a Conservation Area Croft and Yarpole, Bircher, Lower House Farm Yarpole Leominster Herefordshire HR6 0BA, Maple tree died and rotting - needs cutting down and removing. , Valid. *Deadline 8 September*
6. **Finance**:
   6.1. To note receipt of Conclusion of Audit 2021/22 and agree date when notice, posted on 1 September 2022, may be removed.
   6.2. To agree the financial statement to date (to be attached to the Minutes of this meeting).
   6.3. To note payments made between meetings: Kevin Davies, Footpath Maintenance £370 chq. 1188; Clerk Payroll Month 4 £558.27 chq. 1189; HMRC PAYE Month 4 £139.40 chq. 1190; Marches Ground Maintenance, mowing community field and removal of dog waste, £77.50 chq. 1192. Chq. 1191 Void.
   6.4. To sign cheques in accordance with the budget:
   Parish Hall Invs. 480 & 489 - hall hire June & July £64; Herefordshire Tree Warden Network - subscription for Tree Wardens £30; Clerk Payroll Month 5 £558.07; HMRC PAYE Month 5 £139.60; PKF Littlejohn – external audit 2021/22 £240; Kevin Davies August invoice – footpath maintenance £259; Clerk's expenses £159 – "Welcome to Yarpole" sign £108, stationery £24, mileage £27. Total expenditure £1449.67.
7. **National Trust**. To consider invitation to public meeting on Saturday 24/9/2022 to discuss views and give feedback on the Bircher Common draft management plan.
8. **Notice Boards**. To consider purchase of replacement notice boards for Bircher Common and Lucton.
9. **Lengthsman and Public Rights of Way.**
   9.1. To consider response to Consultation from Herefordshire Council re Public Footpath LK5B (Part) Lucton Public Path Diversion Order 2022.
   9.2. To note works completed and any proposed works on PROW.
   9.3. To consider future of PROW equipment currently stored by Cllr Bott.
   9.4. To receive updates and agree works to be completed by the Lengthsman.

10. **Community Field.**
    10.1. To consider quotes received for hedge trimming and agree when work is to be completed.
    10.2. To consider applying for trees from the Woodland Trust**.**
    10.3. To note extension from Herefordshire Community Foundation to 31/12/2022 for expenditure of Grant.
    10.4. To note planning permission P220931/F (if determined by 6 September) and any conditions attached.
    10.5. To consider immediate purchase of playground equipment.
    10.6. To consider quotations for car park surfacing.
    10.7. To consider quotations for car park surface installation.
    10.8. To consider quotations for installation of fencing around the play area.
    10.9. To consider next steps in relation to development of the Field.

11. **Welsh Water.**
    11.1. To consider a second meeting to discuss foul drainage at Yarpole, including location and potential dates.
    11.2. To note report of sewer misuse, in particular fat deposits, which have had to be cleared from the line running to the Sewage Pumping Station.
12. **To note contents of the information sheet and agree action if required.**
13. **To raise items for the next agenda.**
14. **Date of next meetings**: scheduled Parish Council Meeting on Tuesday 4 October 2022.

Maggie Brown.
Clerk to Yarpole Group Parish Council. yarpolegroup@gmail.com 07398 222 310 1 September 2022