YARPOLE GROUP PARISH COUNCIL

Croft with Yarpole and Lucton

Councillors are summoned to attend the scheduled meeting of the Parish Council on **Tuesday 7 March 2023** 7.30pm at the Parish Hall.

The press and public are welcome to attend.

AGENDA

1. **To receive apologies for absence**.
2. **To receive declarations of interest and written requests for dispensations.**
3. **Public Participation** (limited to 20 minutes / 5 minutes per speaker)
   3.1. Report from Ward Councillor Sebastian Bowen.
   3.2. Views of residents on Parish matters.
4. **To consider and agree minutes** of the Scheduled meeting of the Parish Council held on 7 February and extraordinary meeting held on 21 February 2023.
5. **Planning**. **To receive and agree comments on applications to be determined by Herefordshire Council**
   5.1. P224225/F - Planning Permission Lucton, Bircher, New House Church Road Lucton Leominster Herefordshire HR6 9PQ, Proposed erection of an agricultural storage building, Valid. *Deadline 8 March*
   5.2. P2230549/K Works to Trees in a Conservation Area. Graveyard adjacent to Long Fridays, Green Lane, Yarpole, Leominster, Herefordshire HR6 0BB. Crown reduction of three holly trees. *Deadline 14 March*
   5.3. P230425/FH - Full Householder Croft and Yarpole, Bircher, Orchard Cottage Bircher Leominster Herefordshire HR6 0AU, Proposal to raise the height of the en-suite bathroom, to remove conservatory and replace to an enlarged footprint and timber cladding to north upper gable., Valid. *Deadline 16 March*
6. **Finance**:
   6.1. To consider grant application from Croft with Yarpole & Lucton Parochial Church Council towards maintenance of burial grounds in Lucton and Yarpole and if agreed payment before 31 March.
   6.2. To consider adoption of updated Reserves Plan
   6.3. To consider adoption of updated Asset Register and update condition report.
   6.4. To agree the financial statement to date.
   6.5. To note payments made after publication of February's agenda: Marches Grounds Maintenance £35 for emptying dog bin on 9 and 23 January, Kevin Davies £220 for installation of Pedestrian in Road signs.
   6.6. To consider payments to be made, payment date and authorisation arrangements:

HiTrees	Lengthsman	£312.00
The Sign Shed	Signs for Community Field	£75.12
Kevin Davies	Footpath maintenance	£240.50

The Clerk	Payroll Month 11	£592.80
HMRC	PAYE Month 11	£148.20
The Clerk	Expenses*	£163.16
Kevin Davies	Installation of Notice Boards	£320.00

* £100 Annual Home Working Allowance, £54 mileage, £9.16 signage.

7. **Welsh Water.** To consider working group including residents to respond to problems in Yarpole village.

8. **Community Field. To consider:**
   8.1. Official name for the Community Field.
   8.2. Arrangements for formal opening.
   8.3. Contractor and start date for completion of new mowing schedule.
   8.4. Quotes for materials and installation of fence/self-closing gates around play equipment.
   8.5. Second draft of wording for sign at entrance.
   8.6. Passing Place & Caution – Children Playing notices.
   8.7. Second draft of agreement for use of Community Field for events.

9. **Election.** To receive information and note requirement for ID when voting at the election on 4 May 2023.

10. **Highways**
   10.1. To consider submitting a Traffic Regulation Order for 30mph at Cock Gate Junction.
   10.2. To note lack of grit bin at the Green Lane Crescent junction and consider action.

11. **Lengthsman and Public Rights of Way (PROW).**
   11.1. To receive updates and agree works to be completed by the Lengthsman.
   11.2. To receive updates and agree works to be completed on the PROW network.
   11.3. To consider Public Right of Way YP6 diversion.

12. **Community Policing Charter.** To consider response to consultation from West Mercia Police. *Deadline 28/3*

13. **National Trust / Bircher Common.** To consider matters relating to the Common.

14. **To note contents of the information sheet and agree action if required.**

15. **To raise items for the next agenda.**

16. **Date of next meetings**: scheduled Parish Council Meeting on Tuesday 4 April 2023 at The Gallery, St Leonard's Church. Annual Meetings of Parishes and Annual Parish Council Meeting 7pm on Tuesday 16 May 2023 at the Parish Hall.

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2 March 2022