YARPOLE GROUP PARISH COUNCIL

Croft with Yarpole and Lucton

Councillors are summoned to attend the Annual and scheduled Meetings of the Parish Council on **Tuesday 12 May 2026**

Starting between 6.30pm - 7.00pm at the Parish Hall

immediately following the Annual Parish Meetings

The press and public are welcome to attend.

AGENDA – ANNUAL MEETING OF THE PARISH COUNCIL

1/26-27. **To elect the Chairman for 2026/27 & receive their Declaration of Acceptance of Office**

2/26-27. **Nomination and election of Vice Chairman.**

3/26-27. **To receive apologies for absence.**

4/26-27. **To resolve to fill Parish Council vacancies by co-option.**

5/26-27. **To consider and agree arrangements for 2026/27.**

a) Membership of Working Groups. Community Meadow, Finance, Flooding and Welsh Water, Neighbourhood Development Plan/Planning.
b) Representatives on or working with external bodies and arrangements for reporting back.
c) Bank signatories, including online banking for NatWest Bankline.
d) Renewal of Clerk's delegated power to raise payments in line with the budget below value of £500.
e) Payment of contractors, including Kevin Davies, Marches Grounds Maintenance and MJH Contracting on receipt of invoice, within budget, and subject to satisfactory completion of the agreed work.
f) Direct debit to the Information Commissioners Office due on 16 June.
g) Selection of Internal Auditor for 2026/27.
h) Arrangements for display of Agendas and other notices.
i) Monitoring of the defibrillator in Lucton.

6/26-27. **Dates and time of scheduled Parish Council meetings**. 7pm on the first Tuesday of the month as follows: 2 June 2026, 7 July, August (none), 1 September, 6 October, 3 November, 1 December, January (none), 2 February 2027, 2 March, 6 April, 4 May.

7/26-27. **Policies.**

a) To consider adopting:
   i. Standing Orders. No updates.
   ii. Financial Regulations. No updates.
   iii. Code of Conduct. No updates.
b) To note the resolution at the Parish Council meeting in February 2026 (Item 130/25-26) to adopt:
   iv. Risk Management Policy.
   v. Asset Register.
   vi. Reserves Policy.
   vii. Personal Data Management and Audit Policy.
   viii. Councillor Privacy Notice.
   ix. Accessibility Statement

Scheduled Meeting of the Parish Council 12 May 2026
AGENDA

8/26-27. **To receive declarations of interest and written requests for dispensation.**

9/26-27. **Public Participation (limited to 20 minutes)**

a) Report from Ward Councillor Dan Hurcomb.
b) Views of residents on Parish matters.
c) Reports from Councillors.

10/26-27. **Minutes. To consider and agree minutes of the meeting held on 7 April 2026.**

11/26-27. **Annual Governance Statement and Accountability Return (AGAR).**

a) To receive Internal Auditor's Report for year ending 31/3/26 and consider recommendations.
b) To approve Annual Governance Statement, section 1 of the AGAR.
c) To approve Accounting Statement, section 2 of the AGAR.
d) To note dates set for the exercise of public rights, 3/6/2026 to 14/7/2026.
e) To note the AGAR will now be submitted to PKF Littlejohn LLC, External Auditor

12/26-27. **Finance:**

a) **To note balances:** NatWest combined balances on 29 April 2026 £75,422.34.
b) **Reserves and Earmarked fund balances.** Reserve £7,000, General Reserve £24,142.58, Earmarked: Election Costs £2,000, Community Projects £15,247.82. Total £48,390.40
c) **To note receipts/payments since the publication of the April agenda.** Interest £74.30. £16,500 from Herefordshire Council 50% of the 2026-27 Precept. £1,503.85 VAT claim from 2025-26.
d) **To consider Payments for approval and invoices received after publication of the agenda.**

i.	Yarpole Village Hall 839 Hall Hire 10/3	£31.00
ii.	MJH Contracting April invoice Lengthsman	£315.00
iii.	Brown, Mrs M Payroll Month 1 2026/27	£671.84
iv.	HMRC Payroll Month 1 2026/27 PAYE & ER NI	£231.20
v.	Society Local Council Clerks MEM258435-4 Subscription	£101.20
vi.	Marches Grounds Maintenance INV-0006 April grass cuts - 2 & 25/4	£200.00
vii.	Eyelid Productions Ltd., Inv-4276 Annual Website Support	£100.00
viii.	Yarpole Village Hall Inv 847 Hall Hire 14/4	£31.00
	Total Payments	£1,681.24
	Un-reserved balance after payments:	£25,350.70
	No VAT on any of the above.	

13/26-27. **Planning.** To agree comments on applications to be determined by Herefordshire Council. P260614/F - Planning Permission Croft and Yarpole, Bircher, Woodfield, Brickhouse Farm Bircher Leominster Herefordshire HR6 0BS, Renovation and conversion of existing cottage into a holiday let dwelling., Valid. *Deadline extended to 13/6.*

14/26-27. **Highways.** To review litter bin trial at Rosebank layby and determine whether it should be reinstated.

15/26-27. **Consultation.**

a) To consider Police Priorities for the coming quarter.

b) To consider Herefordshire Council's proposed improved provision of community activities for adults with extra care and support needs, noting feedback is sought from service users, their carers and families, and professionals working in this area.
Deadline Tuesday 2/6.
Full details including the new Strategy, accessible versions, and opportunities to input are also online with the consultation survey at: www.herefordshire.gov.uk/communityactivity

c) Local Government Boundary Commission for England – review of local voting areas of Herefordshire. Have Your Say. Deadline 6/7**.**

16/26-27. **Defibrillators – St Leonard's Church and the Parish Hall**.

a) To note order of two Physio-Control Lifepak CR Plus CHARGE-PAK and Electrode Replacement Kit.

b) To consider delegating responsibility to the clerk to order replacements as required without further recourse to the Parish Council.

c) To consider training sessions for residents of the group parish.

17/26-27. **Community Meadow.**

a) Playground inspection. To note date completed.

b) Water connection. To receive an update on costs and agree whether to pursue the project.
Application fee £172.06, Planning Advice either £55.83 or £137.50 plus installation costs in excess of £2,500.

18/26-27. **To note contents of the information sheet and agree action if required.**

19/26-27. **To raise items for next agenda.**

20/26-27. **Date of the next scheduled Parish Council meeting: 2 June 2026 at Yarpole Parish Hall at 7pm.**

Maggie Brown.
Clerk to Yarpole Group Parish Council.
clerk@yarpolegroupparishcouncil.gov.uk 07398 222 310 6 May 2026